



Coast Tuition

Alternative Provision

Building Risk Assessment

Assessment Date: 13/09/2024; 03/09/2025		Location/ site: CT, Yorkshire Enterprise Centre, Scarborough	
Previous assessment date: n/a	Assessor Name	Helen Elcoate	HE
Next assessment date: 12/09/25; 02/09/26	Director Name	Lauren Kirkley	LK

Identified Hazard	Who might be harmed and how?	What are we already doing?	Do we need to do anything else to control the risk	Action by who?	Action by when?	Done?
Slips, trips and fall	Learners and staff may suffer from injury, bruising, fractures from tripping over objects or each other if/when frightened when exiting	Tutor ensures that the venue is safe to access and warns learners about what may happen in the premises	Brief learners on what to expect	No	Session prior to the activity and reminder immediately before starting the activity	
Access/egress to/from building	Ramp is available at main reception, all rooms are accessible, all doors have locks, windows may not be locked but can't be exited as too high,	Providing small staff ratio to support learners physically. Learners welcomed in and taken out by staff, also signed in/out	Brief learners/staff on what to expect	No	n/a	
Integrity and structure of building	Learners, staff, members of the public may be hurt from damaged building	YIB responsible for maintenance, CT staff and learners observe problems and report them to CT directors then to YIB	Maintain contact and reporting with YIB	Directors	ongoing	
Signage	Learners, staff and users of the building unable to see and follow safety instructions including fire	All signage correct and visible in CT rooms: first aiders, DSL and deputy,	Renew yearly	Directors	ongoing	

	safety, or locate appropriate staff	fire safety signs, insurance certs				
Traffic in and out of the car park	Vehicles in and out of the car park may cause physical and emotional damage to the learner	Learners are escorted in and out of the building and to taxis.	No, continue to escort and observe	Tutor		
Passages and walkways being blocked	Staff, learners, members of the public could fall over items	Staff ensure passages and walkways are clear of obstructions	No, continue clearing obstructions and exits	n/a	n/a	
Contents of classrooms	Learner, staff and other users of the building/rooms injured from damaged property	Staff and learners to visually inspect rooms and report to directors	No, continue to act on reporting and replace items when needed	n/a	n/a	
Flooring	Tripping on carpets which aren't fixed correctly or laminate boards which lift causing trip hazard	Staff and learners to report to the directors to be repaired/replaced	No, continue to act on reporting and replace items when needed	n/a	n/a	

Risk Matrix (S severity x L Likelihood)

Risk	S = Severity					L = Likelihood				
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Risk	1	2	3	4	5	x	1	2	3	4	5	Score	Risk Rating	RR after measures
Slips, trips and falls resulting in damage to physical health			x				x					3	L	
Access/egress to building		x					x					2	L	
Integrity & structure of building				x			x					4	L	
Signage			x				x					3	L	
Traffic in/out of car park				x			x					4	L	
Passages and walkways			x				x					3	L	
Contents of classrooms			x				x					3	L	
Flooring		x					x					2	L	

Learner initial	Specific Risk	Current Control	Current Risk Rating S/L L/M/H	New Risk Rating

Notes